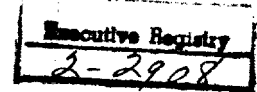


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CONFIDENTIAL




12 October 1951

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Request for Increase in the I&S T/O.

1. The Inspection and Security Office requests an increase of 30 positions to its present T/O.

2. Request is asked on basis of increased workload in investigative cases.

3. Present T/O - 
Requested Increase - 25X9A2
Proposed (New T/O) -

4. This Office recommends approval of these positions. Further justification for these positions can be found on the attached pages. Concurrences of Personnel and Comptroller have been obtained.

*Basic requirement is necessary even load beyond
Best planning 6 months ago.*

 25X1A9a

Enclosures: 2

Form No. 30-20 and I&S T/O Memo dated 10/11/51.

JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 18 NO CHANGE
IN CLASS/ DECLASS/ CLASS CHANGED TO: IS S SECRET 21
NEXT REV DATE 8-9 REV DATE 11-5-79 REVIEWER 293 TYPE DOC. 02
NO. PGS 4 CREATION DATE _____ ORG COMP 3 DOP 1 ORG CLASS 3
REV CLASS C REV COORD. _____ AUTH: HR 70-3

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REQUEST FOR INCREASE IN TABLE OF ORGANIZATION													
<small>NOTE: Submit this form in original only.</small>													
FROM: Inspection & Security Office		THIS DATE: 11 October 1951											
TO: DEPUTY DIRECTOR FOR ADMINISTRATION THROUGH: Advisor for Management Personnel Director Comptroller		<table border="0" style="width: 100%;"> <tr> <td colspan="2">CLEARANCES:</td> </tr> <tr> <td><input checked="" type="checkbox"/> APPROVED</td> <td><input type="checkbox"/> DISAPPROVED</td> </tr> <tr> <td><input checked="" type="checkbox"/> CONCUR</td> <td><input type="checkbox"/> NON-CONCUR</td> </tr> <tr> <td><input checked="" type="checkbox"/> CONCUR</td> <td><input type="checkbox"/> NON-CONCUR</td> </tr> <tr> <td><input checked="" type="checkbox"/> CONCUR</td> <td><input type="checkbox"/> NON-CONCUR</td> </tr> </table>		CLEARANCES:		<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED	<input checked="" type="checkbox"/> CONCUR	<input type="checkbox"/> NON-CONCUR	<input checked="" type="checkbox"/> CONCUR	<input type="checkbox"/> NON-CONCUR	<input checked="" type="checkbox"/> CONCUR	<input type="checkbox"/> NON-CONCUR
CLEARANCES:													
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<input checked="" type="checkbox"/> CONCUR	<input type="checkbox"/> NON-CONCUR												
<input checked="" type="checkbox"/> CONCUR	<input type="checkbox"/> NON-CONCUR												
It is requested that an increase in the present T/O of the <u>I & S Office</u> be approved for <u>30</u> new positions.													
OFFICE _____ The current status of the T/O for this organizational segment is as follows: Present T/O - - - - - On Duty - - - - - In process and awaiting EOD - - - - - Proposed (new T/O) - - - - -	NUMBER _____ <div style="background-color: black; width: 100px; height: 50px; margin: 10px auto;"></div>	BRANCH, DIVISION OR _____ 25X9A2											
Funds (are) (not) available.													
Degree of urgency: (Reference attached justification)													
<div style="background-color: black; width: 300px; height: 50px; margin: 10px auto;"></div>													
SIGNATURE OF ASSISTANT DIRECTOR OR OFFICE CHIEF _____													

FORM NO. 30-20
JAN 1951

(38)

FOIAb3b